

YOUTH IN NEED

JOB DESCRIPTION

Background

Job Title: Therapist, Child, Youth & Family

Reports To: Director, Counseling Services or Supervisor, Counseling Services

FLSA Status: Exempt (Part-Time staff will be Non-Exempt)

Purpose of Job

Provide psychosocial assessment, individual, family & group counseling services to children and youth of all ages.

Essential Responsibility No. 1 - 70% of Time

Description: Provide clinical services to children, youth and their families when needed.

- Task No. 1 Provide individual, family, and group counseling for children, youth and families.
- Task No. 2 Assess fit for services through initial screenings with youth and/or their guardians.
- Task No. 3 Assist school staff with student selection and coordination of referrals.
- Task No. 4 Provide necessary and appropriate referrals to children, youth and their families.
- Task No. 5 Prepare professional and accurate case documentation within required 48-hour timeframe, maintain client files, and compile monthly utilization and annual statistics as required.
- Task No. 6 Actively participate in weekly clinical supervision and client presentations at Team Meetings.
- Task No. 7 Maintain client confidentiality.

Essential Responsibility No. 2 - 20% of Time

Description: Act in conjunction with child and youth service agencies, as well as community and school partners in the area.

- Task No. 1 Act as liaison between YIN and other child and youth services, and community and school partners.
- Task No. 2 Participate in meetings and trainings related to children, youth, and families
- Task No. 3 Actively pursue familiarity with resources for children and youth in St. Charles, St. Louis and surrounding counties.
- Task No. 4 Participate in community outreach as a representative of YIN.

Additional Responsibilities - 10% of Time

- Task No. 1 Attend and participate in Team meetings, quarterly clinical trainings and all-staff trainings.
- Task No. 2 Participate in YIN committees and interagency work groups.
- Task No. 3 Maintain regular communication with supervisor.
- Task No. 4 Attend professional conferences and seminars for professional development as requested.
- Task No. 5 Once therapist is licensed, they will collaborate with supervisor and choose 1 of 4 professional development tracks: Clinical on-call, Supervise therapists and/or interns as needed, Training specialist and Technology specialist

Required Education and Credentials

Masters in Counseling or related and passed the National Counselor Exam (NCE) or Masters in Social Work with LMSW (Licensed Master Social Worker)

Preferred Education and Credentials

PLPC, LPC, or LCSW

Knowledge

Child and adolescent psychological/emotional development

Strength-based approach in working with children, youth and families

Individual must be sensitive to the socioeconomic and cultural characteristics of the population served.

Family systems

Group process theories & approaches

Ability to be CPR certified preferred

Experience

Working with children, youth and families

Individual, family & group counseling

Child development and individual and family functioning

Working with hard to reach or at-risk individuals

Collaborating with other disciplines

Skills

Excellent clinical assessment skills

Excellent clinical/therapeutic intervention skills

Excellent verbal & written communication skills

Work Environment

This job operates in a school-based environment. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines.

Physical Requirements

When performing the duties of the job, the employee is regularly required to talk, hear and write.

Driving Requirements

Driver's License Required

Must be insurable under Youth In Need's auto liability coverage.

Travel between schools in assigned district(s) and YIN offices

Travel locally for trainings

Written By: Cara Merritt

Approved By: Michelle Gorman, April Steavenson

Approval Date: 2/3/2020

Employee Signature: _____ **Date:** _____

Employee Printed or Typed Name _____

Note: This job description in no way states or implies that these are the only duties to be performed by the incumbent in this position. Requirements are representative of minimum levels of knowledge, skills, and/or abilities expected to meet job standards.

YIN is committed to equal opportunities for all applicants and employees without regard to ability/disability, age, ancestry, color, cultural background, faith/religion, gender, gender identity, gender expression, genetics, income, marital status, national origin, political belief/affiliation, pregnancy, race, sex, sexual orientation, veteran status, or any other characteristic protected by applicable law.